

THORNTON IN LONSDALE PARISH COUNCIL

Minutes of the Ordinary Meeting held on Monday 23rd January 2017 in Westhouse Village Hall

1. Present: Chairperson Hunter and Councillors Lund, Ramwell, Townley and Easterby were present, along with 3 members of the public.

The Chair introduced Mr David Asbridge who has successfully been appointed as the new Parish Clerk and will resume duties on 1st February 2017.

2. There were no declarations of interest by Councillors in items on the Agenda.
3. Minutes of the Ordinary Meeting held on 12th December 2016 had been read, were agreed and then signed by the Chair.
4. Planning

New Applications:

- i) Low Lane House, Low Lane, Masongill - raise single storey part of property to 1.5 storeys; erect porch link between garage and house; construct single storey lean-to on south elevation; install rooflights to garage; replace garage door and alter window to a door on the garage. Councillors had reviewed the application prior to the meeting, due to time constraints for feedback to the planning authority, and had recorded no objections.

Awaiting Decisions / Decided

- i) Change of Use to Joiners Workshop, Gatehouse Barn, Westhouse (retrospective) - Granted
 - ii) Inglewood Caravan Park, Change use of land to form an extension to enable existing caravans to be re-organised across a larger site. No decision at present
5. Responsibility for Ditches and Gullies / Retaining of walls upto road level. Clerk presented a document from NYCC website outlining who is responsible for the different types of drainage. Councillors were in agreement that any urgent ditch clearance should be undertaken by the Parish Council. Cllrs Townley and Easterby to follow up and provide quotations for work at the next meeting.

Councillors were in agreement that this issue must be highlighted when the meeting is arranged to discuss the implementation of a precept for the Parish.

The Chair also raised the midden at Gate House Farm which appears to be back in use, despite the understanding that it was to be made redundant. SH to follow up with M Lund.

6. Finance

- i) The Clerk informed the council of the book of entries since the last meeting:

Credits:

Debits:	British Telecom Payphones	1.00
	Crabtree Xmas Trees	100.00
	Tooby's Ltd Tree Lights	59.58
	Clerk's Expenses	130.00
	J Hartley & Sons	24.00
	Clerks SO (dec)	150.10
	NatWest Balance at 30 December	£8501.16
	Defib Monies	£2517.08
	PC Monies	<u>£5984.08</u>

- ii) Councillor Ramwell to obtain an invoice for the Christmas Tree for accounting purposes.

Councillors agreed payments to J Hartley & Sons £24; donation to Settle Swimming Pool £50 and payment of £30 to Mr Dryden for the generous provision of electricity for the Parish Christmas Tree lights.

- iii) The Budget was reviewed.

- iii) The Chair raised the matter of salary scales for the new Clerk and advised Councillors that she would review the scales and contact them for approval within the next few weeks. The Chair and new Clerk were also to review the merits of becoming a member of CPALC (Communities Parish and Local Councils).

6. Project Updates

Defibrillator Update – Next step - cabinets needed to be purchased and training events to be planned. The Parish Council has adopted the telephone box opposite St Oswald's and this is now de-commissioned and ready to house a defibrillator.

B4RN High Speed Rural Broadband – Many properties within the Thornton in Lonsdale area were now up and running. Councillor Hunter plans to ascertain interest from the Lower Westhouse residents early 2017, a meeting will be planned in order to do this.

Community Emergency Plan – Ongoing. Cllr Townley to liaise directly with Mr Robin Derry with regards examples of plans implemented by smaller Parishes.

7. **AOB**

- i) Land near Railway Bridge – Clerk confirmed that the Craven DC Enforcement Team had visited the site and had not found any issues that would be considered a breach of planning. Agents from Historical Railways had also visited the site and a report of their findings / proposals is yet to be shared.
- ii) The seat at the viewpoint was discussed; some of the lats were unstable. Cllr Easterby to remove the damaged lats as soon as possible; Cllr Townley to source replacement lats, preferably recycled material and Cllr Ramwell to obtain two quotes for fitting of the new lats.
- iii) Cllr Ramwell raised the state of the road from Lower Westhouse to Burton in Lonsdale, he would mention this at the Burton in Lonsdale Parish Meeting.

- iii) Children Playing Sign – Cllr Ramwelll to order and fit a replacement for the sign that has been removed.
- v) Sign for Waste Bin near Trees Farm to make clear that it also takes Dog Waste. Cllr Hunter to follow up.

There was no other business and the Chair closed the meeting at 8.30pm.

The next meeting was scheduled for Monday 13th February at 7pm.

Signed: Dated: