

# Thornton-in Lonsdale Parish Council

## Minutes of ordinary meeting held on Monday October 26<sup>th</sup> 2020

The meeting was held online due to covid 19 restrictions.

In attendance Chair K. Savage, Councillors S. Hunter, T.Fawcett and D. Holman, Clerk A. Lund.

Two parishoners also in attendance.

1. Apologies for absence- Cllr. Brian Ramwell.
2. Declarations of interest-None.
3. Confirm and sign minutes from last ordinary meeting and AGM (17<sup>th</sup> August). Signed by chair
4. Matters arising from AGM/last meeting-None.
5. Planning applications

### YDNPA

a) 17/9/20 C/68/6035 Improvements to Waterfalls Trails car parks. Supported by PC subject to improved signage indicating car parking included in admission price and effective drainage both extended parking areas

b) 9/9/20 C/68/638B Thorneycroft alterations-supported.

### Craven DC

a) 13/10/20 2020/22131/CPL Bideber garden studio -supported.

b) 19/10/20 2020 /22068/VAR Lund Holme Farm extend opening dates-supported.

### 6. Finance

a) Audited accounts. The internal auditor had met with the clerk and asked that the PC be informed of a change to the reported AGM 17/8/2020 summary of long term investments which now revealed a year on year reduction in value of £10299 (minus 25.8%). This was a result of the economic impact of the covid pandemic.

b) Auditors recommendations. Seven actions had been identified . Clerk to update on progress at next ordinary meeting. To comply with the annual audit report control objective G, it was noted that the in respect of the clerk's salary he will take direct responsibility for any PAYE/national insurance ,if applicable, through annual HMRC self-assessment declarations.

c) Annual governance and accountability return (AGAR). The internal auditor has updated and corrected this document since 17/8/2020. Whilst PCs approved the AGAR presented on 17/8

the clerk asked that they reaffirm approval of the amended document so that it can be submitted to external auditors. Earlier delays this year in completing the AGAR may led to a financial penalty being imposed in the region of £80.

- d) Bills to pay Hartley grass cutting £36-00 and Allan McDougall ( Internal auditor) £164-00. Both approved by PC.

- 7. Police report – No reports to police from Thornton parish in the period 17/8/20-26/10/20. NY police report that since placing of no parking cones on Holme Head Road there have been no parking issues but they recognise there is still an issue to address. Ingleton parish. Theft of quad bike and 2x Stihl saws from secure store on New Road 3-4/10/20. Brton-in-Lonsdale parish ,theft of Ifor Williams trailer 19-20<sup>th</sup> /10/20.

- 8. Update on visitors to Waterfalls Trail

- a) Road lining has been arranged with NYCC highways. PC to pay for ‘H’ markings and lining (estimated cost £663).
- b) Police comment ( see point 7 above).

- 9. Recording/preserving local historical features.

It was reported that an historic road sign had recently “disappeared” from Holme Head Road. NYCC highways had been informed. Back in 1994 there had been a “Survey and Appraisal of Thornton-in-Lonsdale”. It was agreed that an updated inventory of historical features in the parish would be investigated.

- 10. AOB

- a) PC not registered with DPO. To action.
- b) D.Holman to represent PC at Remembrance Service at St Oswald’s.
- c) Clark has forwarded emails to cllrs regarding Craven Draft Conservation Area appraisals and Local Government Reorganisation.
- d) Keys to some parish noticeboards need locating. Masongill noticeboard in poor repair.
- e) NYCC website for Thornton PC needs updating.
- f) It was noted surveyors had been spotted working on the old railway in Thornton.

Signed.....

Date.....

Date of next meeting (online) Monday 14<sup>th</sup> December 2020